How Parents Book a Trial

Bookings & Memberships · https://a2bmanager.com/docs/how-parents-book-a-trial/

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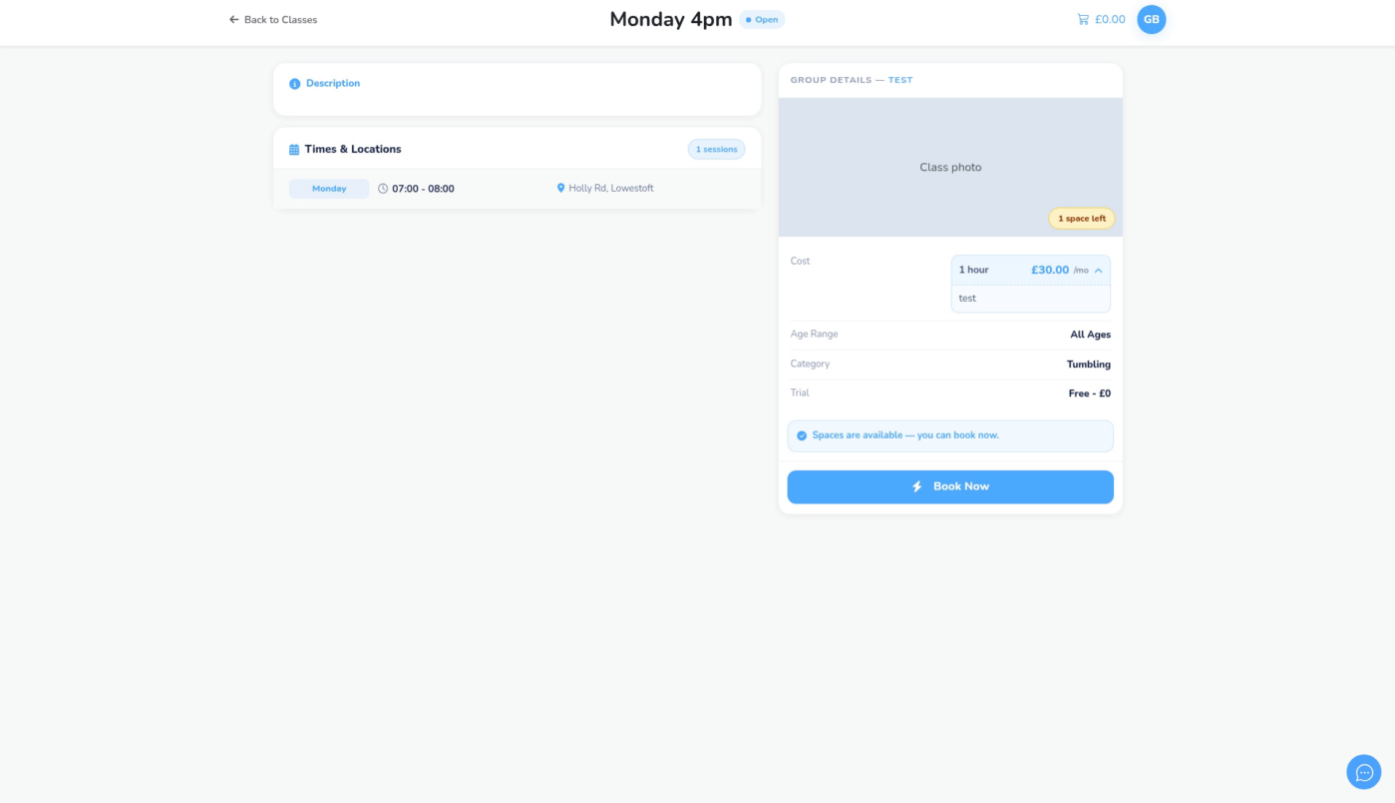
Video walkthrough: how parents book a trial

This is what parents see when they book a trial class for one or more of their children.

Booking a trial

Step 1: Open the class and click Book Now (0:00)

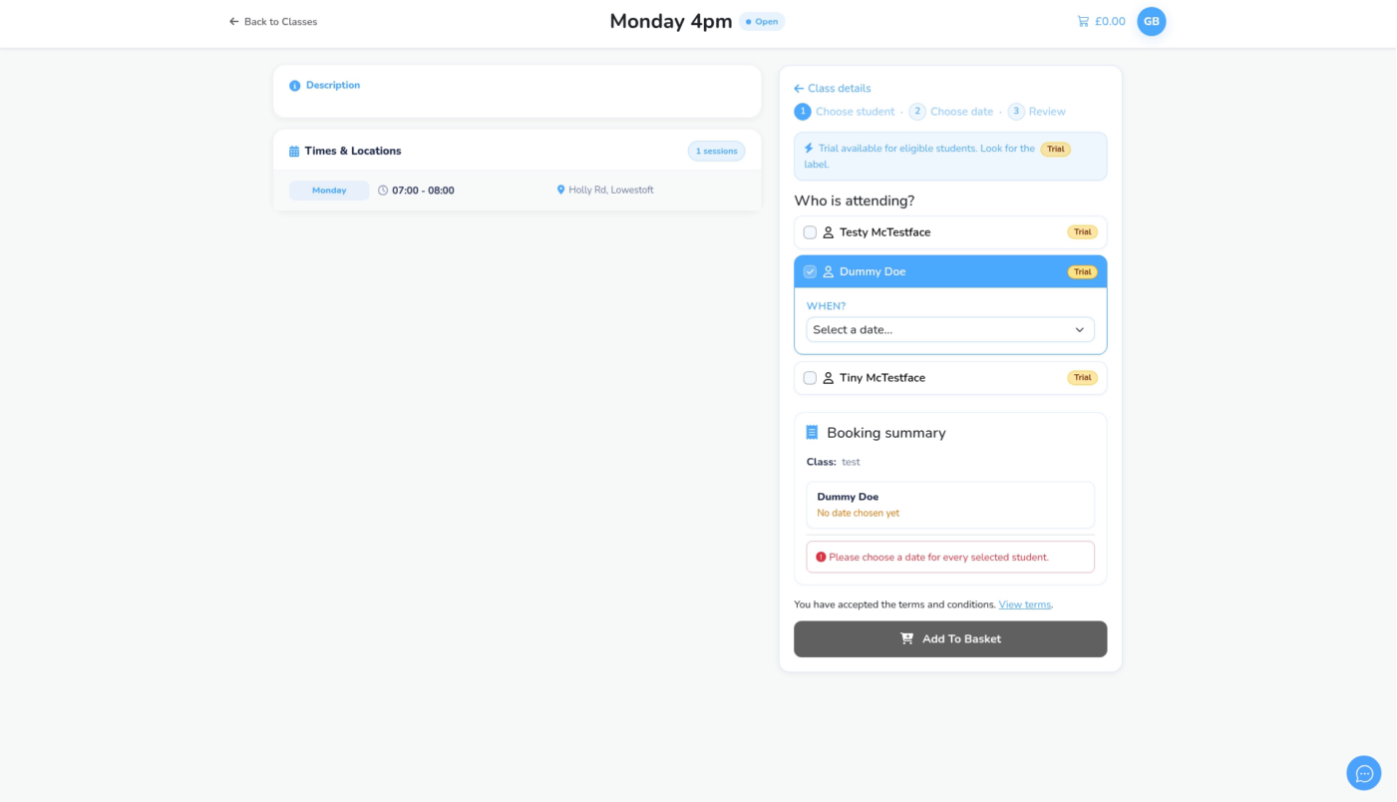
- Parents normally find the class in your club's class list and open it.
- The class page shows the cost, age range, category and the **Trial** price (for example **Free - £0**). They click **Book Now**.



Step 1: Class page

Step 2: Choose who's attending (0:12)

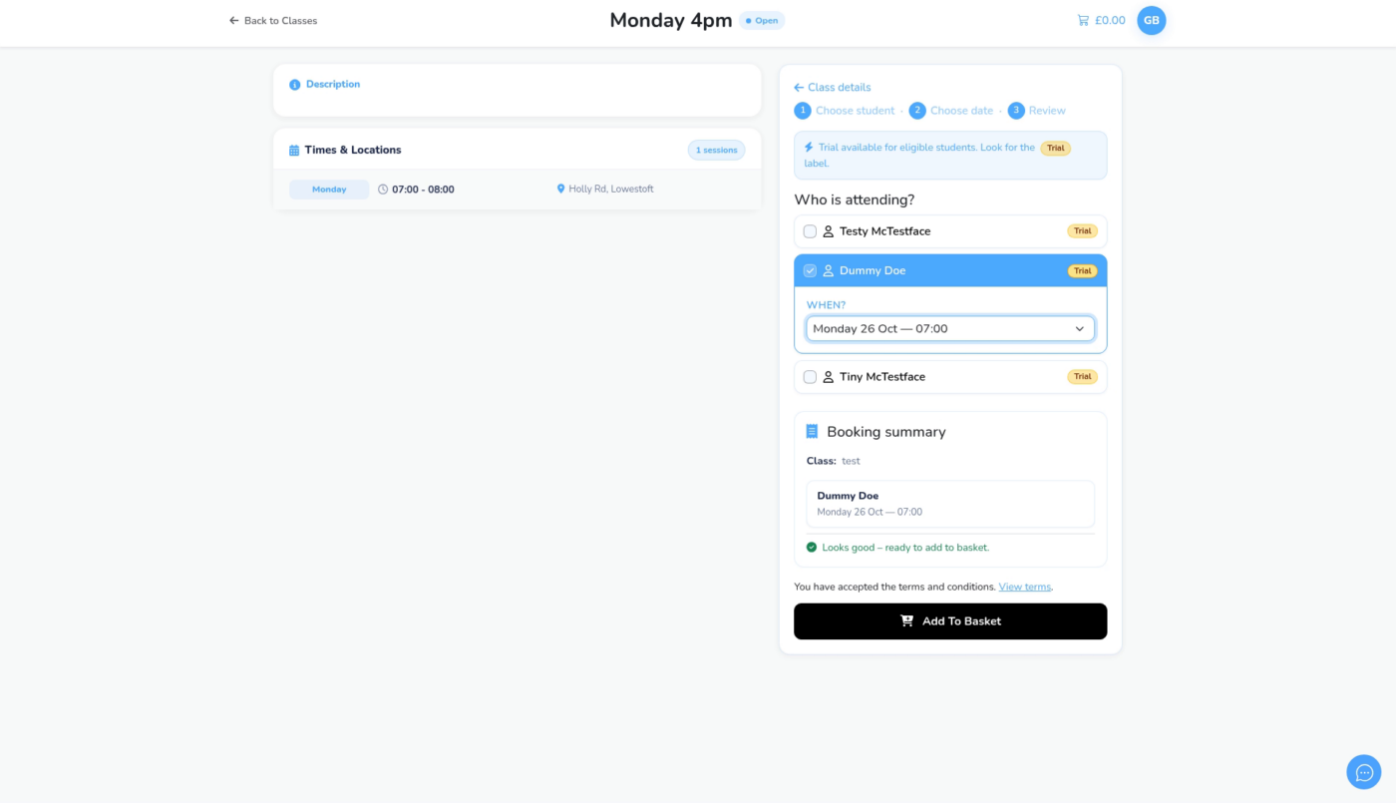
- Under **Who is attending?**, they tick one or more children. Children who can book a trial show a **Trial** label.



Step 2: Who is attending?

Step 3: Pick the trial date and add to basket (0:20)

- Under **When?**, they pick the trial session for each child.
- The **Booking summary** shows each child and date. When it says **Looks good – ready to add to basket**, they click **Add To Basket**.



Step 3: Booking summary

Basket and checkout

- After **Add To Basket**, the parent opens the basket (top right), checks the trial and goes to checkout.
- A free trial is confirmed without payment. A paid trial asks for card payment at checkout.
- Once it's booked, the parent gets the **Trial Confirmed** email (or **Term Trial Confirmed** for term classes). Edit these under **Settings Hub** > **Email Templates**.

Good to know

- Children outside the class's age range can't be ticked.
- The trial price is set on the class group.

Download the PDF guide (optional)