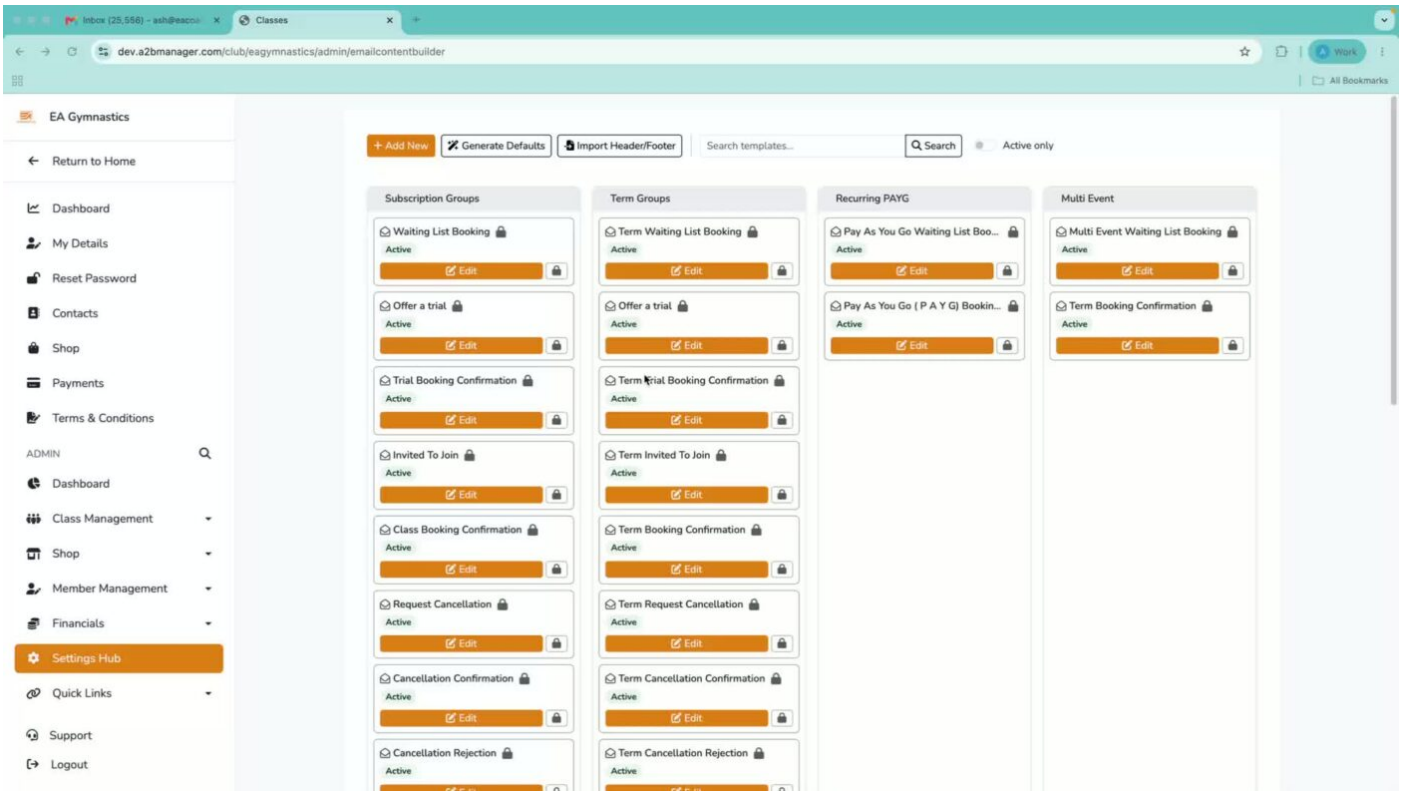
Trial Booking Confirmation

Emails · https://a2bmanager.com/docs/trial-booking-confirmation/

Embedded media: https://www.loom.com/embed/516837263e524cafaaa099b85df05339

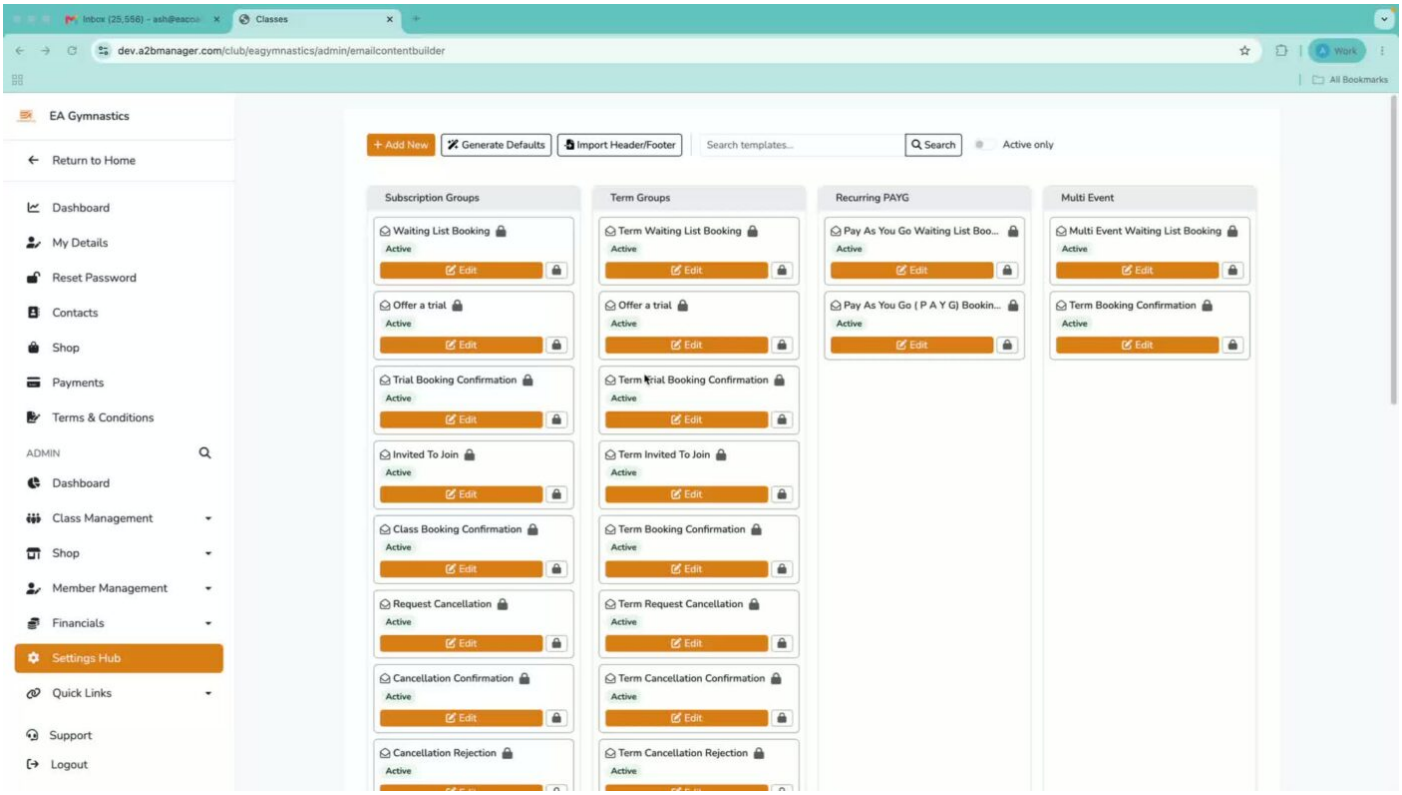
Trial Booking Confirmation Email for Subscription Groups

1. Open the Trial Booking Confirmation email template 0:00



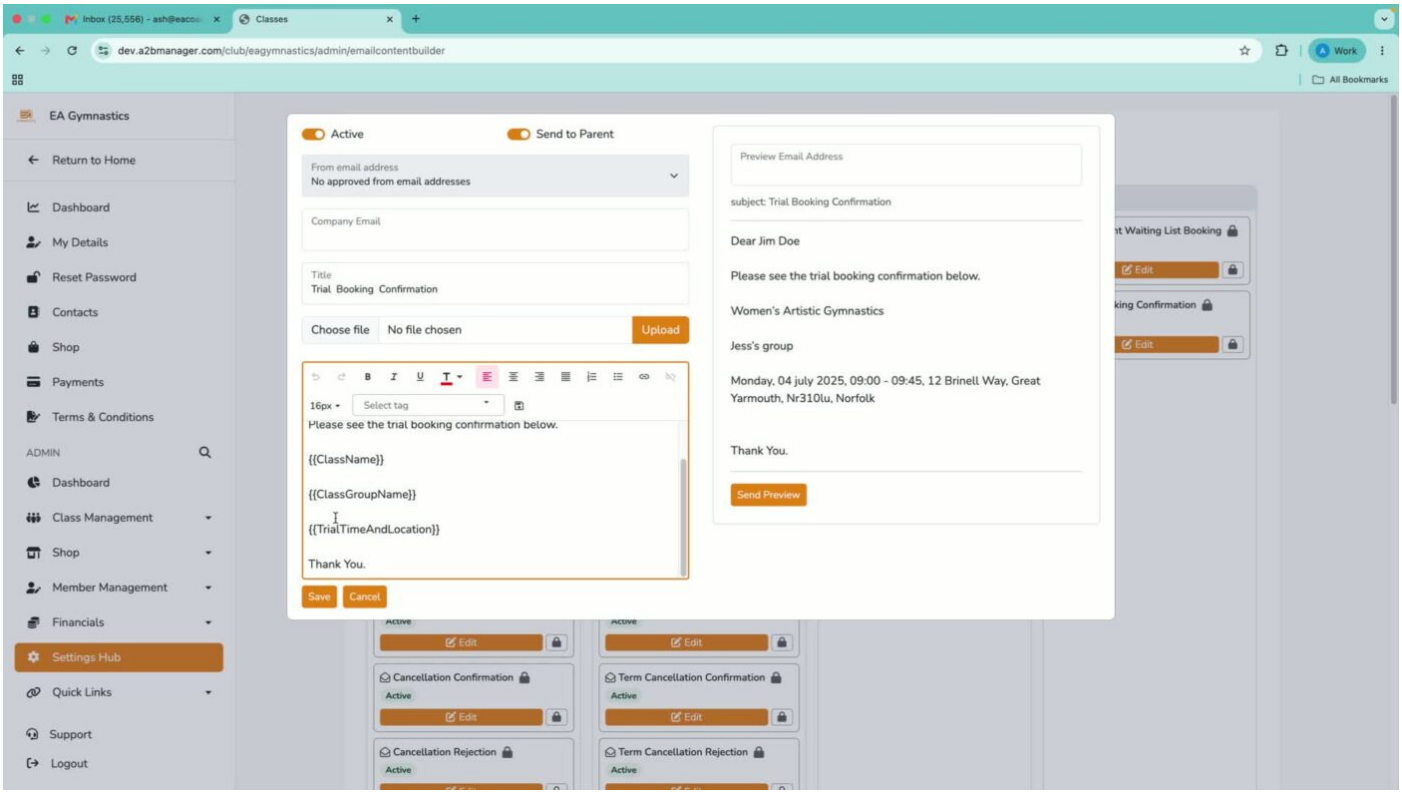
- Locate the **Trial Booking Confirmation for Subscription Groups** email.
- Note that this template **only applies to subscription groups**.
- Open the template in **Edit** to review the default message sent to parents.

2. Review what the template does 0:00



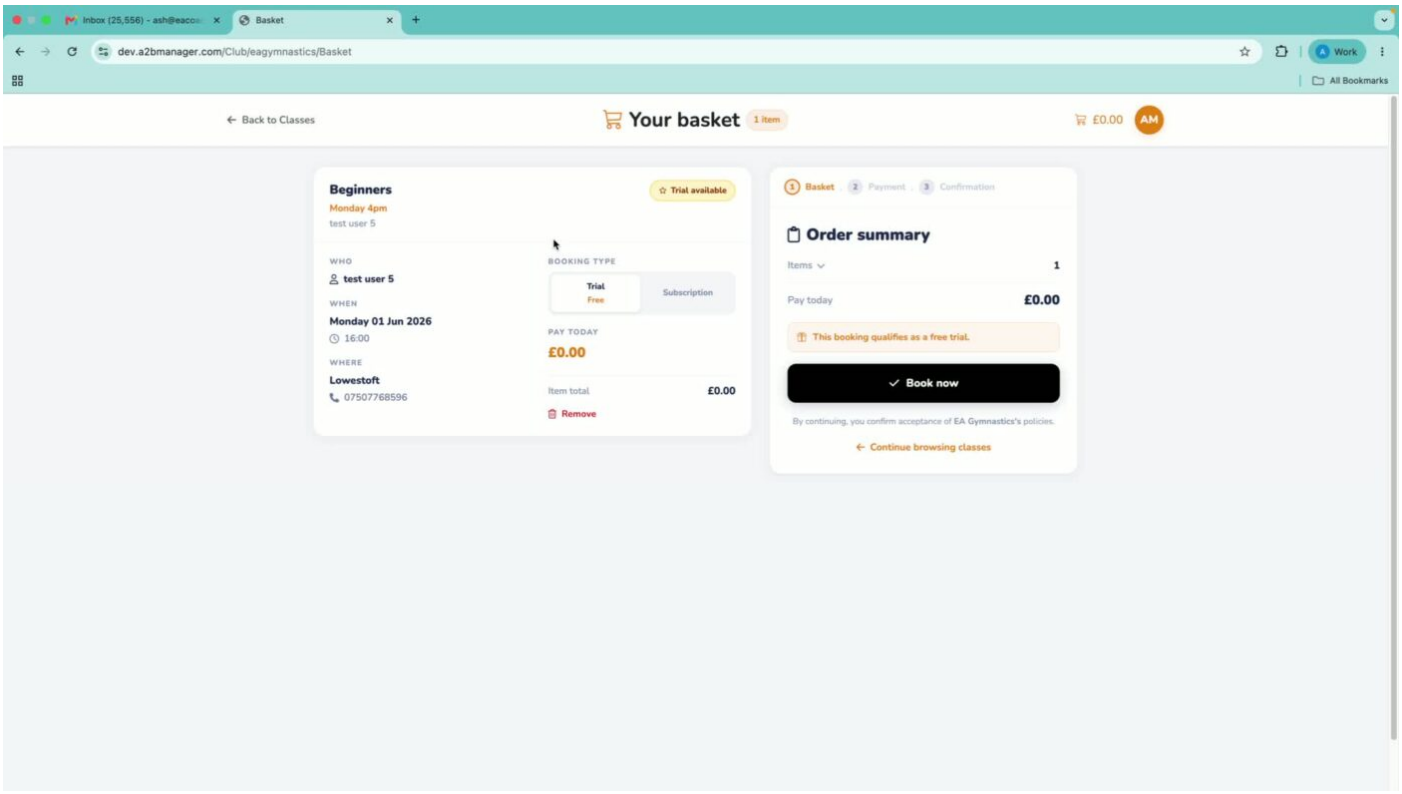
- The template is a basic confirmation email.
- It tells the parent that their child's **trial booking has been confirmed**.
- This is the email that will be sent automatically after a successful trial booking.

3. Trigger the email from the front end 0:24



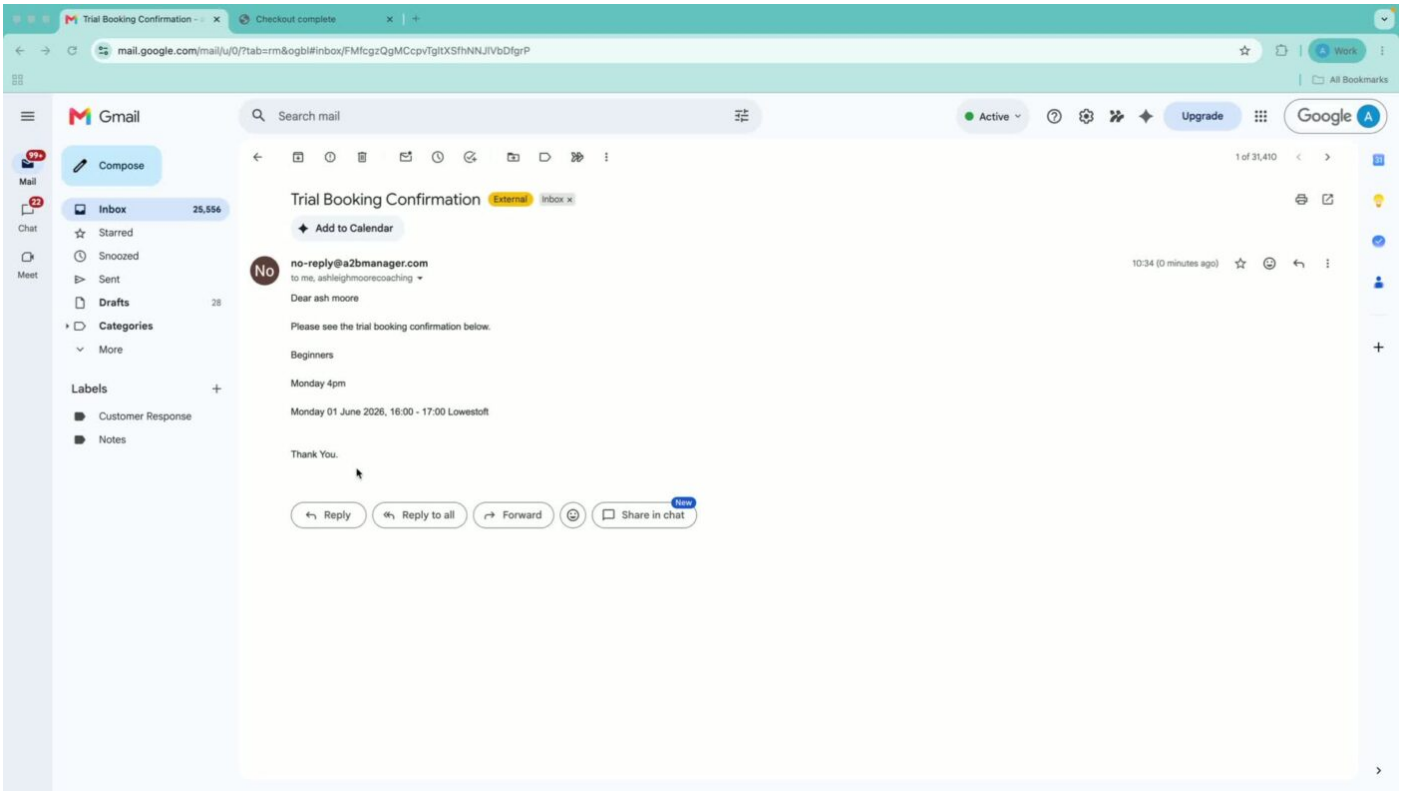
- Go to a class and choose **Book**.
- Select a user and choose the **start date** for the trial.
- Pick an available **free trial session**.
- Complete the booking to confirm the trial.

4. Confirm the booking is successful 0:43



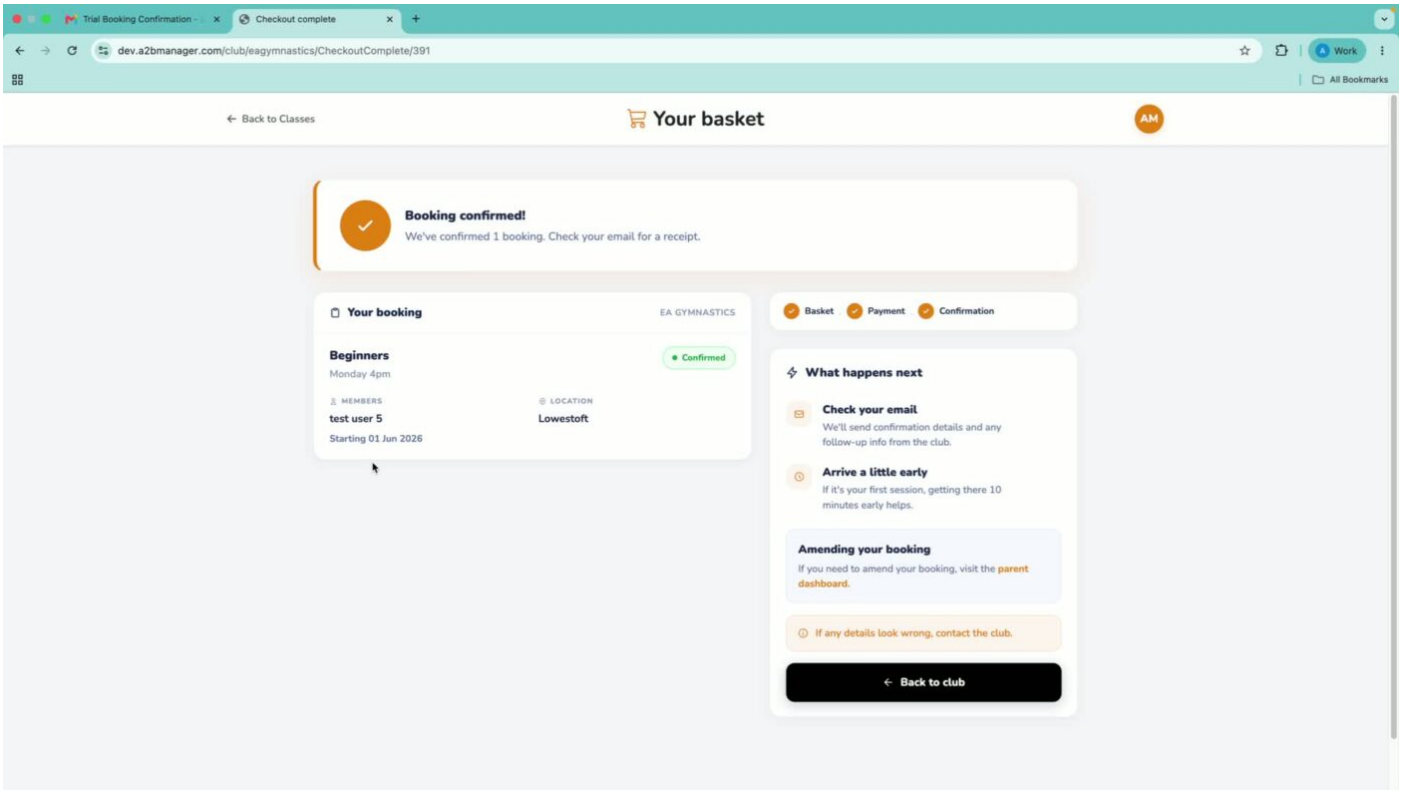
- After booking, the system shows the trial as **confirmed**.
- Check the email address associated with the booking.
- The confirmation email should arrive in the inbox.

5. Verify the email was sent 0:55



- Open the received email to confirm the template was delivered correctly.
- The email should match the confirmation message shown in the template.
- This verifies that the workflow is working as expected.

6. Understand when the email is triggered 1:09



- The confirmation email is triggered **when the parent books their trial session**.
- In other words, the email is sent immediately after the trial booking is completed.
- This is the key event that activates the template.
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