Understanding the Structure of PAYG Classes

Class Types · https://a2bmanager.com/docs/understanding-the-structure-of-payg-classes/

Before creating a PAYG (Pay As You Go) class, it is important to understand how the different parts of the system fit together.

PAYG classes are designed for activities where members book individual sessions rather than committing to a recurring subscription or a full term.

These classes are ideal when members want the flexibility to attend only the sessions they choose.

Examples include:

- Parent & Toddler Classes
- Open Gym Sessions
- Birthday Parties
- Holiday Activities
- Drop-In Sessions
- Recreational Play Sessions

Unlike subscription or term-based classes, members are not committing to future sessions. They simply book and pay for the sessions they wish to attend.

Important

This guide only applies to **PAYG Classes**.

Other class types, such as:

- Recurring Subscription Classes
- Term-Based Classes
- Multi-Event Classes

- Camps & Events

use a different structure and are covered in separate guides.

PAYG Class Hierarchy

The structure follows the hierarchy below:

```
Category
    ↓
Class
    ↓
Group
    ↓
Time & Location
```

For PAYG classes, most of the booking configuration takes place within the **Time & Location** setup.

This is where you configure the session details, capacity, age restrictions, and pricing.

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1. Categories

Categories are used to organise the different disciplines or activities offered by your club.

Examples:

- Gymnastics
- Trampolining
- Cheerleading
- Parkour
- Soft Play

Categories help separate different areas of your programme and make it easier for parents to find suitable activities.

Example

Category:

- Gymnastics

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2. Classes

Classes sit underneath a Category and represent the activity being offered.

Examples:

Category:

- Gymnastics

Classes:

- Parent & Toddler Play
- Open Gym Session
- Birthday Parties

Category:

- Trampolining

Classes:

- Open Bounce Session
- Recreational Bounce Session

Think of a Class as the activity that parents are booking.

Example

Category:

- Gymnastics

Class:

- Parent & Toddler Play

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3. Groups

Groups sit underneath a Class and are typically used to organise bookable sessions.

For PAYG classes, Groups are usually named after the day and time of the session.

Examples:

- Saturday 9:00am
- Saturday 10:00am
- Sunday 11:00am

Groups act as containers for the individual Time & Location records.

Example

Class:

- Parent & Toddler Play

Groups:

- Saturday 9:00am
- Saturday 10:00am

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4. Time & Location

Once a Group has been created, you can add one or more Time & Location records.

This is where the majority of the PAYG class configuration takes place.

Each Time & Location contains:

- Day of the Week
- Start Time
- End Time
- Location
- Minimum Age
- Maximum Age

- Capacity
- Price Per Child

Because all booking settings are configured at this level, each session can have its own availability, restrictions, and pricing.

Example

Group:

- Saturday 9:00am

Time & Location:

- Day: Saturday
- Time: 9:00am - 10:00am
- Location: Main Gym
- Age Range: 18 Months - 4 Years
- Capacity: 20 Children
- Price: £5.00 Per Child

Multiple Sessions

A PAYG class can contain multiple bookable sessions.

Example:

Class:

- Parent & Toddler Play

Groups:

- Saturday 9:00am
- Saturday 10:00am

Saturday 9:00am Session

- Main Gym
- 9:00am - 10:00am
- Age Range: 18 Months - 4 Years
- Capacity: 20 Children
- Price: £5.00 Per Child

Saturday 10:00am Session

- Main Gym
- 10:00am - 11:00am
- Age Range: 18 Months - 4 Years
- Capacity: 20 Children
- Price: £5.00 Per Child

Parents can then choose and book the session they wish to attend.

Pricing

For PAYG classes, pricing is configured directly within the Time & Location setup.

Examples:

- Parent & Toddler Session = £5.00 Per Child
- Open Gym Session = £8.00 Per Child
- Birthday Party Session = £12.00 Per Child

Parents are only charged for the sessions they book.

There are:

- No recurring payments
- No subscriptions
- No term commitments

This makes PAYG classes ideal for casual bookings and one-off activities.

Example Setup

Category:

- Gymnastics

Class:

- Parent & Toddler Play

Group:

- Saturday 9:00am

Time & Location:

- Saturday
- 9:00am - 10:00am
- Main Gym
- Age Range: 18 Months - 4 Years
- Capacity: 20 Children
- Price: £5.00 Per Child

When a parent books this class, they are reserving a space for a single session only.

They are not joining an ongoing programme and are not committing to future sessions.

This structure makes PAYG Classes perfect for parent and toddler sessions, open gym activities, birthday parties, drop-in sessions, and other flexible booking experiences where members attend only when they choose.